

ESF NEETs and Youth Employment Programme: Collaboration Workshop

****CHANGE OF DATE & NEW PRE-EVENT REQUIREMENT****

Please note that the Provider Collaboration Workshop that was previously scheduled to take place on Wednesday 8 September 2021 from 11.30am – 1pm will **now take place on Tuesday 14 September 2021 from 11.30am – 1pm.**

Please read to the end of the email for details of an additional pre-event requirement.

Providers who have been invited to bid as lead providers will be informed via The Chest on Wednesday 8 September 2021 (in order to be invited, providers must have successfully achieved a place on GMCA's Education, Work & Skills [Flexible Procurement System \(FPS\)](#) **AND** have been approved to deliver projects for the contract value of £5 million in the relevant sectors. Only these providers will receive the specification and mini competition documents. The [Market Engagement recording](#) provides more information.

Collaboration Event: New Format

Due to the high numbers of registrations, the session will now be structured in the following way to maximise the number of organisations who can speak in the 90 minutes:

- Any providers who have been invited via The Chest to bid as lead providers will be asked to speak first so they can outline their plans for collaboration (a key part of the specification), share what their likely supply chain requirements may be and specify how they wish to be contacted by potential partners.
- Other providers will then be able to give a brief introduction about their services and the sorts of partnerships that they can offer as part of a potential supply chain.
- **If you wish to speak at the event, we will need you to supply no more than TWO slides (and ideally just one) before the session using the template below as a guide.**
- In order to maximise the number of speakers, each person will be given **between 60 and 90 seconds to talk through their slide(s)**. This time limit (which has had to be cut from the original two minutes due to the number of attendees) will be strictly enforced!
- **We will collate and present everyone's slides on the day of the event.** Although we hope that all attendees will get the chance to speak, it may not be possible in the time available. However, all slides will be circulated after the event (see privacy statement below).
- The running order will be based on the order that slides are received. Only organisations that have submitted their slide(s) before lunchtime **Monday 13 September 2021** to ESFGMNEETS@greatermanchester-ca.gov.uk will be added to the list to speak. If you are unable to attend the new date, you can still submit your slide (s) and we will add them to the presentation for dissemination.

GMCA Privacy Statement

- GMCA will use the event registration email address you provide to invite you to the Provider Collaboration Workshop and provide you with any relevant joining instructions. Please note, this event will not be held confidentially. As this is a virtual event using Microsoft Teams, your name and other contact details will be visible to other attendees as part of the invitation and during the event.
- The Collaboration Workshop slides and any information on them will be shared with all registered event attendees and also on request after the Collaboration Event has taken place on Tuesday 14 September 2021. **Please therefore do not submit slide (s) if you do not wish for them to be shared.**
- GMCA will securely hold the data contained within the Collaboration Workshop slides until **Friday 29 October 2021**, at which point all slides will be deleted.

COLLABORATION WORKSHOP TEMPLATE:

Please use this template as a guide and send no more than **TWO** slides (ideally just one) to esfgmneets@greatermanchester-ca.gov.uk by **Mon 13 September**. Please do **NOT** send this template.

All providers:

- Your Name
- Your Organisation
- Specify whether you are a potential lead provider or supply chain partner

LOT DETAILS

All providers (lead bidders and supply chain partners):

- Please specify the name of the Lot that you are interested in applying for or being part of the supply chain for. Please specify Lot 1, Lot 2 or BOTH if you are not yet sure.
(Lot 1: young people aged 15-19 / Lot 2: young people aged 18-24 years).
See the [Market Engagement recording](#) for more information if needed.

SERVICE PROVISION

All providers (lead bidders and supply chain partners):

Please provide brief summary highlights of:

- the services that your organisation provides (all providers)
- a clear outline of the sort of partnerships you would be looking to make in order to submit a bid and in which LA areas if not GM-wide (if a potential lead provider)
- what support you can offer e.g. wraparound support, social value, referrals, co-locations etc. and in which LA areas if not GM-wide (if a potential supply chain partner)

CONTACT DETAILS

For potential lead providers only:

Please specify how you would like any potential supply chain partners to engage with you e.g.

- email only (please provide)
- phone only (please provide)
- individual collaboration event (please give brief details)
- other

For supply chain partners only:

- Please provide contact details that potential lead providers can reach you on